

WILLIAM PATERSON UNIVERSITY
Application for Assigned Time for Research (ART)

1. Name: _____
College: _____

Department: _____
Email.: _____

3. TITLE OF PROJECT:

4. List all Co-Authors/Co-PIs for proposed project if applicable (Note: award is for principal author/PI only):

5. Project abstract (100 words max)

6. PROPOSAL: To include the following, and as informed by the proposal assessment criteria: (1,000 words max)

- A. STATEMENT OF THE PROJECT:** Provide detailed information that would allow a generalist a full understanding of the project; what you intend to do. Indicate which semester you wish to receive ART release (Fall or Spring). Note that based on departmental needs, if awarded, switching semesters may be requested.
- B. STATEMENT OF ACTIVITIES & PROCEDURES:** This portion of the proposal should include a detailed work plan and milestones timeline over the course of the semester.
- C. SIGNIFICANCE OF THE PROJECT:** How the project contributes to the discipline or profession and its potential to serve the goals of the department, college, university, community, and/or professional goals of the applicant.
- D. DISSEMINATION:** Describe your specific plans for dissemination/publication of results/outcomes.

7. CV Include an up-to-date CV as part of your application (3 pg. max) [[link to your cv on your university webpage](#)]

8. SUPPORTIVE MATERIALS:

- A. Final Report:** If you were awarded ART in a previous year, upload a 1-page final report with this application.

SUBMIT THE FOLLOWING BY THE POSTED DEADLINE :

- Application
- Assurance page
- Dean's comments (when provided by your dean)
- Response to dean's comments (if desired)
- Final Report (if applicable)

WILLIAM PATERSON UNIVERSITY
Application for Assigned Released Time for Research (ART)

Recommendation of the Dean of the College/Library

Dean: _____

Applicant: _____

This project is:

_____ Recommended

_____ Not Recommended

Comments* (max 100 words)

*Comments are required if the proposal is not being recommended, optional if it is being recommended.

WILLIAM PATERSON UNIVERSITY
Application for Assigned Released Time for Research (ART)

ASSURANCE PAGE

1. **Assurance:** I understand that, should I be granted this award, I will be required to submit a written Final Report at the conclusion of the project. My application demonstrates how the project serves the goals of the department, college and/or my professional goals. In addition, I may be requested to disseminate the results of my work to the University Community. By signing below, I agree to the review of my proposal by the IRB or IACUC Committee. The ART award is contingent upon recommendation by appropriate committee and final approval by the Provost/Designee as well as compliance in all areas of regulation.

2. **Compliance:** My proposal involves _____ human subjects (IRB), or animal subjects (IACUC) _____
Yes / No) (Yes / No)

2. **Signatures:**

_____	_____	_____
Applicant Name (Print Name)	Applicant Name (Signature)	Date

(**Note:** The signatures below should be obtained prior to submission of the application so that this Assurance Page may be submitted along with the ART application.)

Department Chairperson: Chairperson's signature indicates acknowledgement not approval of proposal:

_____	_____	_____
Chairperson (Print Name)	Chairperson (Signature)	Date

Dean of College: Dean's signature indicates acknowledgement not approval of proposal.

_____	_____	_____
Dean (Print Name)	Dean (Signature)	Date